

Ashley Valley Sewer Management Board

MINUTES OF THE ASHLEY VALLEY SEWER MANAGEMENT BOARD
MEETING HELD
September 15, 2026

Regular Monthly Meeting

This regularly scheduled meeting was held Tuesday September 15, 2026, at 5:00 p.m. at the Vernal City Office. Board Members present were Chairman Richard Jolley, Nolan Jackson, Max Haslem, Randel Mills and Corey Foley. Employees in attendance were Dean Gibbs and Amiee Peterson. Dave Hatch was excused.

Chairman, Richard Jolley, called the meeting to order at 5:00 p.m.

Approval of August 18, 2026, Regular Meeting Minutes:

Max Haslem makes the motion to approve the July 14, 2026, meeting minutes, Corey Foley seconded, and the motion passed with affirmative vote by Randel Mills, Nolan Jackson and Richard Jolley.

Manager's Report:

Lift Station Project Update:

Progress Update:

Dean Gibbs stated Stubbs & Stubbs has reached substantial completion on the Lift Station Project. Dean Gibbs scheduled a substantial completion inspection with Bowen Collins & Associates, Stubbs & Stubbs, and the Stubbs & Stubbs sub-contractors on September 10, 2026. Bowen Collins & Associates created a punch list of items to be fixed, repaired, or completed based on the findings of the inspection for Stubbs & Stubbs to complete to reach final completion of the Lift Station Project. Dean Gibbs reviewed the punch list with the Board and stated the punch list items would be completed in a timely matter. Dean Gibbs stated Change Order #7 in the amount of \$6,819.52 needs to be approved, which includes covering the extended length of rental for the scaffolding and temporary ventilation fans while the painting of the dry-well was on hold due to seepage from culinary water leaks in the dry-well and it also includes the customized stainless-steel brackets & plates for mounting the new gate mechanisms to the existing channels due to the old mounting hardware and brackets being too corroded and damaged for re-use. Corey Foley makes the motion to approve Change Order #7 in the amount of \$6,819.52, Randel Mills seconded, and the motion passed with affirmative roll call vote by Max Haslem, Nolan Jackson and Richard Jolley.

Dean Gibbs stated he would like to invite the Board Members to walk through the updated Lift Station on October 13, 2026, before the Board Meeting.

45 *Review Connections & Budget Report:*

46 Dean Gibbs reviewed the Connections and Budget Report.

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48 *Master Study Update:*

49 Dean Gibbs stated he received an e-mail from the State of Utah with a draft of the grant contract to
50 review and make any changes if needed for the Sewer Master Plan. Dean Gibbs replied to the e-
51 mail stating no changes were needed, and he is waiting for the final draft to sign and receive
52 instructions on processing grant re-imbursement requests.

53
54 Dean Gibbs stated Ashley Valley Water & Sewer has completed their portion of the manhole
55 surveying, and that Vernal City will be working with Tri State Surveying next and then Maeser
56 Water will complete their portion after Vernal City.

57
58 *New Permitted Septic & Waste Hauler(s):*

59 Dean Gibbs stated Rhett's Trucking applied for a Septic Permit and High Country changed
60 ownership as of August 1, 2026.

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62 *Upcoming Budget Draft & Tentative Budget Hearing Date:*

63 Dean Gibbs stated he will have a draft of the 2027 Tentative Budget for review on October 13,
64 2026, and the 2027 Tentative Budget public hearing would be held on November 10, 2026, at 5:00
65 p.m. at the Vernal City Building. Dean Gibbs stated the 2027 Tentative Budget Public Hearing
66 Notice will get posted and advertised.

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68 **Approval of New Vendors:**

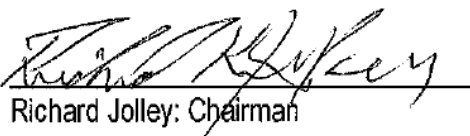
69 Dean Gibbs stated no new Vendors for the month of September.

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71 **Approval of Bills:**

72 Nolan Jackson makes the motion to approve the monthly bills, Randel Mills seconded, and the
73 motion passed with affirmative roll call vote by Max Haslem, Corey Foley and Richard Jolley.

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75 **Adjourn Meeting:**

76 Corey Foley makes the motion to adjourn, Nolan Jackson seconded, and the motion carried with
77 an affirmative vote by Max Haslem, Randel Mills and Richard Jolley, the meeting adjourns at 5:39
78 pm.

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82 
83 Richard Jolley: Chairman

84
85  10-13-26
Randel Mills: Treasurer

Date: September 24, 2026,

Date Approved: October 13, 2026