



Ashley Valley Sewer Management Board

MINUTES OF THE ASHLEY VALLEY SEWER MANAGEMENT BOARD  
MEETING HELD  
September 10, 2024

**Regular Monthly Meeting**

This regularly scheduled meeting was held Tuesday September 10, 2024, at 5:00 p.m. at the Vernal City Offices. Board Members present were Chairman Richard Jolley, Randel Mills, Corey Foley, Max Haslem, Boyd Workman, and Nolan Jackson. Employees in attendance were Dean Gibbs and Amiee Peterson. Others in attendance, Ryan Cook representing Naples City.

Chairman, Richard Jolley, called the meeting to order at 5:00 p.m.

**Approval of August 13, 2024, Monthly Meeting Minutes:**

Nolan Jackson makes the motion to approve the August 13, 2024, meeting minutes with one correction. Line 1 needs to state at the Vernal City Offices, instead of at the Ashley Valley Water Reclamation Facility. Boyd Workman seconded, and the motion passed with affirmative vote by Max Haslem, Corey Foley, Randel Mills and Richard Jolley.

**Naples City Presentation of 1500 South Road Project:**

Ryan Cook representing Naples City reviewed the 1500 South Road Project. Ryan Cook stated the 1500 South project includes starting at 2000 East 1500 South widening of the North shoulder of the road for a bike lane to approximately 2850 East and chip sealing that portion of road in the spring, then from 2850 East down the dugway to the cattle guard where the road changes to Uintah County, the project will include some milling, reshaping, and building up the road for an asphalt overlay, which includes 3 inches of asphalt and then chip sealing in the spring. Ryan Cook stated he would like the Board to consider installing cement manhole rings along the 1500 South section between 2000 East and 2850 East during the project, he stated Naples City has contacted a contractor that would be able to complete the project. Ryan Cook stated there are 12 cement manholes and each manhole would be in the amount of \$2,300.00 for a total of \$27,600.00. After Discussion from the Board, the Board would like to table the decision, allowing each entity to review the costs and manholes with their Boards.

**Manager's Report:**

**Budget Status/Connections Report:**

Dean reviewed the updated Budget & Connection Reports for 2024.

46 *HVAC Units RFP & Bids:*

47 Dean Gibbs stated he advertised an RFP on the HVAC work at the facility in both the Vernal  
48 Express & the Uintah Basin Standard for two weeks. Dean stated he did not receive any inquiry or  
49 bids for the work. Dean stated that he has since contacted the Trane Company from SLC for a bid.

50  
51 *Twin D Cleaning & Videoing Update:*

52 Dean Gibbs stated that Twin D completed the cleaning and videoing of the joint owned lines. Dean  
53 stated that Twin D found a few areas in the joint owned lines that may need to be repaired. Dean  
54 Gibbs stated he would be reviewing the video to evaluate each problem area and proceed with  
55 repairs as needed.

56  
57 *Operations & Safety Update:*

58 Dean Gibbs stated the Board received a refund of \$621.00 from the Utah Local Government Trust  
59 for the TARP Safety Award.

60 Dean stated that he was able to install the door access units that had been delivered so far and  
61 that they are working properly. Dean stated he placed another order to complete all the exterior  
62 doors at the facility and that they would be installed once received.

63 Dean stated that Richard Wallis and Mike Dofelmire replaced pump #6 at the lift station with a new  
64 bare pump. Dean stated the removed pump would be evaluated for possible repair. Dean stated  
65 that pump #3 which has been rebuilt once before back in 2016 is starting to leak again and will  
66 need to be pulled soon and either replaced or repaired.

67  
68 *2025 Preliminary Budget Discussion and Schedule:*

69 Dean Gibbs stated he would have a draft of the 2025 Tentative Budget prepared for the October 8,  
70 2024 meeting for the Board to review. Dean stated that the 2025 Tentative Budget hearing is  
71 scheduled for November 12, 2024 at 5pm.

72  
73 *UASD Conference:*

74 Dean Gibbs stated the UASD Conference would be held November 6,7,8<sup>th</sup> 2024 in Layton, Utah.

75  
76 **Approval of New Vendors:**

77 Dean Gibbs stated three New Vendors for the Month of September. W-Cubed, Azuria and  
78 EBARA/Hayward Gordon. Corey Foley makes the motion to approve the W-Cubed, Azuria and  
79 EBARA/Hayward Gordon as new vendors, Nolan Jackson seconded, and the motion passed with  
80 affirmative vote by Randel Mills, Max Haslem, Boyd Workman and Richard Jolley.

81  
82 **Approval of Bills:**

83 Boyd Workman makes the motion to approve the monthly bills, Corey Foley seconded, and the  
84 motion passed with affirmative roll call vote by Nolan Jackson, Max Haslem, Randel Mills and  
85 Richard Jolley.

**Adjourn Meeting:**

Corey Foley makes the motion to adjourn, Randel Mills seconded, and the motion carried with an affirmative vote by Max Haslem, Nolan Jackson, Boyd Workman and Richard Jolley and the meeting adjourns at 5:57 pm.

A handwritten signature in black ink, appearing to read "Richard Jolley", written over a horizontal line.

Richard Jolley: Chairman

A handwritten signature in black ink, appearing to read "Randel Mills", written over a horizontal line.

Randel Mills: Treasurer

Date: September 18, 2024

Date Approved: October 8, 2024