



Ashley Valley Sewer Management Board

MINUTES OF THE ASHLEY VALLEY SEWER MANAGEMENT BOARD MEETING HELD May 12, 2026

Regular Monthly Meeting

This regularly scheduled meeting was held Tuesday May 12, 2026, at 5:00 p.m. at the Vernal City Offices. Board Members present were Chairman Richard Jolley, Nolan Jackson, Dave Hatch, Max Haslem, Corey Foley and Randel Mills. Employees in attendance were Dean Gibbs and Amiee Peterson.

Chairman, Richard Jolley, called the meeting to order at 5:00 p.m.

Approval of April 14, 2026 Public Hearing Minutes:

Corey Foley makes the motion to approve the April 14, 2026 Public Hearing Minutes, Max Haslem seconded, and the motion passed with affirmative vote by Dave Hatch, Randel Mills, Nolan Jackson and Richard Jolley.

Approval of April 14, 2026, Monthly Meeting Minutes:

Nolan Jackson makes the motion to approve the April 14, 2026, meeting minutes, Randel Mills seconded, and the motion passed with affirmative vote by Dave Hatch, Corey Foley, Max Haslem and Richard Jolley.

Manager's Report:

Review of Budget & Revenue Status:

Dean Gibbs presented the 2026 Budget & Revenue Reports for review.

Lift Station Rehabilitation Project Update:

Progress Update:

Dean Gibbs stated the odor control unit system is online and running with no problems. Dean Gibbs stated the odor control unit representative provided training for the operators and the startup and training went quickly and efficiently.

Dean Gibbs reviewed the progress from Stubbs & Stubbs with the Lift Station Project

- Installing the South & East fence lines with curbing and chain link poles.
- Site Grading
- East storm water ponds excavated, shaped, and ready for liner and rock
- Installation of roofing materials has started
- 1/3 of the East concrete driveway finished

45 Dean Gibbs stated the grating plans for the influent splitter and grinder channels will need to be
46 revised, due to the extensive damage in the channels which caused the channels to be not square
47 and level after being repaired and lined, Dean stated he and Bowen Collins & Associates are
48 researching alternative options for the grating covers for the channels. Dean Gibbs stated he and
49 Bowen Collins & Associates would be discussing the different options for the grating covers with
50 Stubbs & Stubbs.

51
52 *Change Orders:*

53 Dean Gibbs stated change order #4 in the amount of \$106,145.29 needs to be added to the
54 contract due to extensive corrosion damage & repair to the wet wells & channels. Dean Gibbs
55 stated the sub-contractor, Cardinal Coatings, used approximately 3 times the product & time than
56 what was expected and quoted in the bid. Dean Gibbs stated he approved the extra product and
57 time needed due to the timing of completion while bypass pumping around the Lift Station. Dean
58 Gibbs stated that Bowen Collins & Associates had an inspector onsite during these repairs and
59 kept a log and report of the extra time and materials used. Dean Gibbs stated change order #4 also
60 includes the final week of bypass pump watch. Nolan Jackson makes the motion to approve
61 Change Order #4 in the amount of \$106,145.29, Corey Foley seconded, and the motion passed
62 with affirmative roll call vote by Randel Mills, Dave Hatch, Max Haslem and Richard Jolley.

63
64 *Pay Request #5 Review & Approval:*

65 Dean Gibbs stated he received Stubbs & Stubbs Pay Request #5 in the amount \$277,633.26,
66 Dean Gibbs stated he & Steven Meyers representing Bowen Collins & Associates reviewed and
67 approved Pay Request #5 in the amount of \$277,633.26 which includes change order #4 in the
68 amount of \$106,145.29. Nolan Jackson makes the motion to approve Pay Request #5 in the
69 amount of \$277,633.26, Corey Foley seconded and the motion passed with affirmative roll call vote
70 by Randel Mills, Dave Hatch, Max Haslem and Richard Jolley.

71
72 *Pre-Masterplan Work Update:*

73 Dean Gibbs stated Bowen Collins & Associates have been working with each entity for the updated
74 list of manholes that need to be surveyed, Bowen Collins & Associates have received the updated
75 list from Ashley Valley Water & Sewer Improvement District & Maeser Water. Dean Gibbs stated
76 that Vernal City is still preparing their manhole list. Dean Gibbs stated once Bowen Collins &
77 Associates receives each entity's manhole list, they will prepare a scope of work for Tri-Sate
78 Surveying. Dean Gibbs stated Bowen Collins & Associates have requested the daily flow data for
79 the past ten years and flow studies from previous infiltration flow monitoring. Bowen Collins &
80 Associates and Dean Gibbs will be working on a schedule to install flow meters in numerous areas
81 throughout the collection system in preparation to the up-coming Masterplan Project.

82
83 *CIB Application Update:*

84 Dean Gibbs stated he submitted the application to the Uintah Basin Associates of Governments for
85 review and approval, once the Uintah Basin Associates of Governments review the application it
86 will then be submit to the CIB Staff for review.

Purchase of Schmeiser Till An Packer for Sludge Disposal:

Dean Gibbs stated he bought a used Schmeiser Till An Packer for the sludge disposal process to meet the requirements of the Landfill Permit. Dean Gibbs stated he purchased the Schmeiser Till An Packer in the amount of \$22,000.00.

Plant Operations, Maintenance, & Safety Update:

Dean Gibbs stated he discussed with Richard Wallis about the operations staff installing the pumps at the lift station or having a company install the pumps. Dean Gibbs stated that Richard Wallis and the operators will be installing the pumps at the lift station and there may be some required overtime to complete the installations.

Dean Gibbs stated the plant would be hosting a tour on May 19, 2026 for the Maeser Elementary 5th grade students.

Approval of New Vendors:

Dean Gibbs stated no new vendors for the month of May.

Approval of Bills:

Corey Foley makes the motion to approve the monthly bills, Randel Mills seconded, and the motion passed with affirmative roll call vote by Nolan Jackson, Dave Hatch, Max Haslem and Richard Jolley.

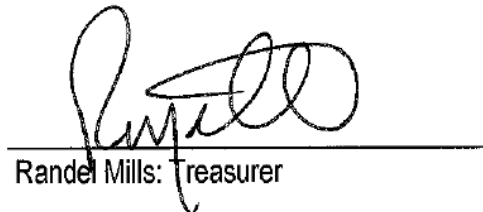
Dean Gibbs stated Amiee Peterson made a transfer from PTIF account #4793 to the Mountain America Checking Account for the lift station project in the amount of \$300,000.00 on May 11, 2026. Corey Foley makes the motion to approve the transfer from PTIF account #4793 to the Mountain America Checking account in the amount of \$300,000.00 Nolan Jackson seconded, and the motion passed with affirmative roll call vote by Randel Mills, Dave Hatch, Max Haslem and Richard Jolley.

Adjourn Meeting:

Corey Foley makes the motion to adjourn, Randel Mills seconded, and the motion carried with an affirmative vote by Nolan Jackson, Dave Hatch, Max Haslem and Richard Jolley the meeting adjourns at 5:43 pm.



Richard Jolley: Chairman



Randel Mills: treasurer

Date: May 18, 2026

Date Approved: June 9, 2026