



Ashley Valley Sewer Management Board

MINUTES OF THE ASHLEY VALLEY SEWER MANAGEMENT BOARD  
MEETING HELD  
March 10, 2026

**Regular Monthly Meeting**

This regularly scheduled meeting was held Tuesday March 10, 2026, at 5:00 p.m. at the Vernal City Offices. Board Members present were Chairman Max Haslem, Nolan Jackson, Dave Hatch, and Randel Mills. Employees in attendance were Dean Gibbs and Amiee Peterson. Corey Foley and Richard Jolley were excused.

Chairman, Max Haslem, called the meeting to order at 5:13 p.m.

**Approval of February 10, 2026, Monthly Meeting Minutes:**

Randel Mills makes the motion to approve February 10, 2026, minutes, Nolan Jackson seconded, and the motion passed with affirmative vote by Dave Hatch and Max Haslem.

**Manager's Report:**

*Review of Budget & Revenue Status:*

Dean Gibbs presented the 2026 Budget & Revenue Reports for review.

*Lift Station Rehabilitation Project Update:*

**Pay Request #003 Review & Approval**

Dean Gibbs stated he received Pay Request #3 in the amount of \$62,504.68. Dean stated Steven Meyer representing Bowen Collins & Associates and himself reviewed Pay Request #3 in the amount of \$62,504.68 and recommend approving Pay Request #3. Randel Mills makes the motion to approve Pay Request #3 in the amount of \$62,504.68 to Stubbs & Stubbs, Nolan Jackson seconded, and the motion passed with affirmative roll call vote by Dave Hatch and Max Haslem.

**Progress Report:**

Dean Gibbs stated Stubbs & Stubbs have completed numerous tasks, which include Odor Control piping, Backfill and compaction completed, odor control piping connections inlets to the channels and tanks stubbed in and concrete pad was finished for the odor control unit. Dean Gibbs stated the odor control unit should be installed and operating soon and installing the connection for the

45 bypass pumping. Dean Gibbs stated Stubbs & Stubbs progress on the lift station project has been  
46 steady and improved in the last Month.

47

48 *Pump Replacement Quote:*

49 Dean Gibbs stated he has received the quote from Peak Water Services in the amount of  
50 \$43,249.00. Dean Gibbs stated the quote is significantly higher than he anticipated, he would like  
51 to continue researching different options to install the 4 bare pumps.

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54 *Masterplan Update:*

55 Timeline: Dean Gibbs stated he would be applying for the CIB Small Planning Grant on June 1,  
56 2026, the CIB could approve the grant the same month. The surveying is scheduled to start ahead  
57 of the project in March with each entity to survey the manholes, once the surveying is complete the  
58 information would be transferred to Bowen Collins & Associates, Dean Gibbs stated when the CIB  
59 approves the grant, he would give Bowen Collins & Associates the "Notice to Proceed" on the  
60 Masterplan on July 1, 2026.

61

62 Flow Metering/Additional meter(s) Purchase: Dean Gibbs stated the flow metering would be  
63 performed with the employees at the sewer treatment plant in the months of May and June.

64

65 Dean Gibbs stated we would be holding a Public Hearing meeting on April 14, 2026, for the CIB  
66 funding application on the project, he stated the grant application needs approval and review from  
67 both UBAOG and the Division of Water Quality.

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69 *Lagoon/Landfill Road Improvement:*

70 Jones & DeMille Cost Estimate:

71 Dean Gibbs stated he met with Jones & DeMille Engineering to give a cost estimate for the  
72 Lagoon/Landfill Road Improvement. Dean Gibbs stated he did not receive the cost estimate for the  
73 Lagoon/Landfill Road Improvement before the meeting and will discuss the project at the April 14,  
74 2026, Board Meeting.

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76 *RWAU Conference Review:*

77 Dean Gibbs stated the RWAU Conference held very informative classes, and he met with several  
78 vendors.

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80 *Plant Operations, Maintenance, & Safety Update:*

81 Dean Gibbs stated that Amiee Peterson and Perry Christensen representing Richie May completed  
82 the upgrade to QuickBooks online, the upgrade was a smooth transition.

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84 Dean Gibbs stated Richard Wallis held safety training on confined space entry and the staff  
85 discussed the updated landfill daily log.

86

87 Dean Gibbs stated he is researching different tractor attachments to use to till the dried sludge into  
88 the landfill.

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90 Dean Gibbs stated Richard Wallis, Mike Dofelmire and Morgan Dudley would be attending a tour of  
91 the new Provo City wastewater treatment plant on March 12, 2026.

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**Approval of New Vendors:**

94 Dean Gibbs stated no new Vendor for the month of March.

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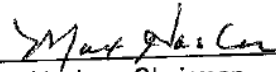
**Approval of Bills:**

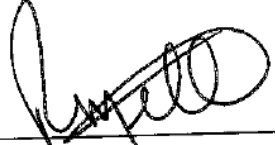
97 Nolan Jackson makes the motion to approve the monthly bills, Randel Mills seconded, and the  
98 motion passed with affirmative roll call vote by Dave Hatch and Max Haslem.  
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**Adjourn Meeting:**

100 Nolan Jackson makes the motion to adjourn, Randel Mills seconded, and the motion carried with  
101 an affirmative vote by Dave Hatch and Max Haslem, the meeting adjourns at 6:00 pm.  
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107 Max Haslem: Chairman

  
Randel Mills: Treasurer

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Date: March 23, 2026  
Date Approved: April 14, 2026