Ashley Valley Sewer Management Board

MINUTES OF THE ASHLEY VALLEY SEWER MANAGEMENT BOARD
MEETING HELD
June 9, 2026

Regular Monthly Meeting

This regularly scheduled meeting was held Tuesday June 9, 2026, at 12:00 p.m. at the Ashley Valley Water Reclamation Facility. Board Members present were Chairman Richard Jolley, Nolan Jackson, Dave Hatch, Max Haslem, Corey Foley and Randel Mills. Employees in attendance were Dean Gibbs, Amiėe Peterson, Richard Wallis, Morgan Dudley and Mike Dofelmire.

Chairman, Richard Jolley, called the meeting to order at 12:00 p.m.

Break for Luncheon for Board Members & Employees:
25 Years of Operation of Water Reclamation Facility:
Richard Jolley stated the Water Reclamation Facility has been operating for 25 years.

Employee Recognition for Years of Service:
Richard Jolley recognized each employee for the years of service at the Water Reclamation Facility.
Dean Gibbs 25 years of service
Morgan Dudley 20.5 years of service
Mike Dofelmire 15.8 years of service
Amiee Peterson 15.8 years of service
Richard Wallis 12.9 years of service.
Richard Jolley stated the Board would like to recognize each employee for the years of service and appreciation of the reliability, outstanding performance and each employee has a direct impact on the Water Treatment Facility success. Richard Jolley would like to present each employee an appreciation check in the amount of $100.00 for each year of service. Corey Foley makes the motion to approve the appreciation check in the amount of $100.00 for each year of service, Max Haslem seconded, and the motion passed with affirmative roll call vote by Dave Hatch, Randel Mills, Nolan Jackson and Richard Jolley.

Approval of May 12, 2026, Regular Meeting Minutes:
Corey Foley makes the motion to approve the May 12, 2026, meeting minutes, Randel Mills seconded, and the motion passed with affirmative vote by Dave Hatch, Nolan Jackson, Max Haslem and Richard Jolley.

Manager's Report:

Audit Update:

Dean Gibbs stated the Auditors are still reviewing all financial reports, the Auditors need to schedule the field workday to visit the plant and review information with Amiee Peterson and himself. Dean Gibbs stated the completed financials need to be submitted to the Utah State Auditors by July 1, 2026 and the Board would review and approve the financials and audit report on July 14, 2026 board meeting.

Lift Station Rehabilitation Project Update:

Progress Update:

Dean Gibbs reviewed the progress from Stubbs & Stubbs with the Lift Station Project

- Installation of roof is 98% complete
- East Concrete drive is 95% complete
- East storm water retention pond is 95% complete
- Landscape rock is complete behind the Lift Station
- Working on installation of the west fence line
- Prepping for walls and ceiling painting on the inside of Lift Station

Dean Gibbs stated final completion date of the Lift station project is June 19, 2026, Dean Gibbs stated Steven Meyers representing Bowen Collins & Associates and himself reviewed the final completion check list and Stubbs & Stubbs would need a 4-6 week extension to complete the Lift Station Project due to the painting of the building and an exhaust fan that was on backorder. Final completion date is July 21, 2026.

Change Orders:

Dean Gibbs stated change order #5 in the amount of $3,155.00 needs to be added to the contract due to the odor control unit has SCADA Control unit and needed electrical conduit, wiring and installation to the PLC. Dean Gibbs hired the electrician to install the conduit, wire and installation to the PLC. Corey Foley makes the motion to approve Change Order #5 in the amount of $3,155.00 for the installation to the PLC, conduit and wiring for the odor control unit, Max Haslem seconded, and the motion passed with affirmative roll call vote by Dave Hatch, Randel Mills, Nolan Jackson and Richard Jolley.

Pay Request #6 Review & Approval:

Dean Gibbs stated he received Stubbs & Stubbs Pay Request #6 in the amount $80,208.50 Dean Gibbs stated he & Steven Meyers representing Bowen Collins & Associates reviewed and approved Pay Request #6 in the amount of $80,208.50 which includes change order #5 in the amount of $3,155.00 Nolan Jackson makes the motion to approve Pay Request #6 in the amount of $80,208.50, Corey Foley seconded and the motion passed with affirmative roll call vote by Randel Mills, Dave Hatch, Max Haslem and Richard Jolley.

Possible Change Orders & Issues:

Dean Gibbs stated there would be a change order for the odor control piping, the change order would include labor and parts for extra piping for the odor control unit installation. Dean Gibbs stated he would have the final change order amount next meeting.

Lift Station Engineering Budget:
Dean Gibbs stated the Engineering Budget for the Lift Station is nearing completion, Steven Meyers representing Bowen Collins & Associates and himself discussed moving weekly meetings to every two weeks and no in-person meetings unless an inspection needed. Dean Gibbs stated the changes should help with cost savings in the engineering budget.

Pre-Masterplan Work Update:
Dean Gibbs stated Bowen Collins & Associates have received the final count of each manhole from each entity for the surveying. Dean Gibbs stated the contract with Tri-State Engineering for surveying is being reviewed to finalize the contract. Dean Gibbs stated that he has started setting flow meters in the areas requested by Bowen Collins & Associates for system modeling.

CIB Small Planning Grant Application Update:
Dean Gibbs stated the Small Planning Grant application was submitted to the CIB and is currently under review. Dean Gibbs stated he is hoping to have confirmation that the Small Grant Application would be approved and funded by the end of June.

Budget & Connections Review:
Dean Gibbs reviewed the Budget & Connections reports.

Plant Operations, Maintenance, & Safety Update:
W.E.T Testing:
Dean Gibbs stated the 2nd quarter W.E.T testing will be conducted June 15,17 and 19, the operators would be taking the samples to Salt Lake City, UT.
May 26th Storm Event:
Dean Gibbs stated the May 26th Storm Event created 4 out of the 5 pumps at the lift station to run, no problems occurred in the storm event at the lift station.

Upcoming & Future Projects at Treatment Facility:
Dean Gibbs reviewed some future projects at the treatment facility which includes, New Road to the Lagoons and a new gates for the anaerobic zones in both oxidation ditches to improve the flexibility in the phosphorous removal process.

Approval of New Vendors:
Dean Gibbs stated no new vendors for the month of June.

Approval of Bills:
Max Haslem makes the motion to approve the monthly bills, Nolan Jackson seconded, and the motion passed with affirmative roll call vote by Dave Hatch, Randel Mills, Corey Foley and Richard Jolley.

Adjourn Meeting:

Corey Foley makes the motion to adjourn, Randel Mills seconded, and the motion carried with an affirmative vote by Nolan Jackson, Dave Hatch, Max Haslem and Richard Jolley the meeting adjourns at 1:01 pm.

Richard Jolley: Chairman

Randel Mills: Treasurer

Date: June 25, 2026

Date Approved: July 14, 2026