Ashley Valley Sewer Management Board

MINUTES OF THE ASHLEY VALLEY SEWER MANAGEMENT BOARD
MEETING HELD
July 14, 2026

Regular Monthly Meeting

This regularly scheduled meeting was held Tuesday July 14, 2026, at 5:00 p.m. at the Vernal City Office. Board Members present were Chairman Richard Jolley, Nolan Jackson, Dave Hatch, Max Haslem, Corey Foley and Randel Mills. Employees in attendance were Dean Gibbs and Amiee Peterson. Others in attendance were Sam Nay representing Eastern Utah CPAs.

Chairman, Richard Jolley, called the meeting to order at 5:00 p.m.

Approval of June 9, 2026, Regular Meeting Minutes:
Corey Foley makes the motion to approve the June 9, 2026, meeting minutes, Nolan Jackson seconded, and the motion passed with affirmative vote by Dave Hatch, Randel Mills, Max Haslem and Richard Jolley.

Audit & 2025 Financial Statements Review:
Sam Nay representing Eastern Utah CPAs reviewed the 2025 Audit Report and Financial Statements with the Board. Sam Nay representing Eastern Utah CPAs stated the financial statements presented are free from material misstatement and complied in all material respects, with the state compliance requirements for the year ended December 31,2025.
Max Haslem makes the motion to accept the 2025 Audit review, Nolan Jackson seconded, and the motion passed with affirmative roll call vote by Dave Hatch, Corey Foley, Randel Mills and Richard Jolley.

Manager's Report:
Lift Station Rehabilitation Project Update:
Progress Update:
Dean Gibbs stated Stubbs & Stubbs are making continuous progress towards completion, the following items remain before completion of the Lift Station Project

- 10 Feet of concrete for the driveways on the east and west side of the Lift Station
- Storm Water retention on the west side of the Lift Station Property
- East storm water retention pond is 95% complete
- HVAC and ventilation
- Electrical work
- Roofing Trim

- Painting in Dry-well

Issues or Concerns:

Dean Gibbs stated some concerns are the dry well has water seeping from the walls, Cardinal Coating has injected a solution into the dry well walls to stop the leaks, after a few days the water is continuously seeping into the dry well in different areas., he stated Cardinal Coating has been contacted to come back out and inject more solution into the areas, Dean Gibbs stated this would be another change order to the lift station project. Dean Gibbs stated he contacted Ashley Valley Water & Sewer Improvement District to help trace down the leak, Ashley Valley Water & Sewer Improvement District found some service lines leaking and repaired the leaks, after the leaks were repaired the dry well is still having continuous seeping into the dry well, Ashley Valley Water & Sewer Improvement District is investigating if there are more water leaks.

Dean Gibbs stated once Ashley Valley Water & Sewer Improvement District repairs the leaks and Cardinal Coating can inject the walls, painting of the dry well ceilings, walls, pumps and piping will begin. The HVAC needs to complete installation of the ventilation system, air conditioner and heating system.

Dean Gibbs stated Stubbs & Stubbs submitted a cost estimate for the aluminum channel covers, the estimate was higher than what was originally in the contract, after discussion with Bowen Collins & Associates, Dean Gibbs stated he would like to remove the channel covers from the contract and purchase channel covers later. Dean Gibbs stated that he, Bowen Collins & Associates, and Stubbs & Stubbs are working on a trade of items within the contract. Dean Gibbs stated that there would be an upcoming change order from Stubbs & Stubbs for approximately $19,000 for bearing s on the two inlet channel gate operators, Stubbs & Stubbs has agreed to remove that change order in trade for the Board not asking for credit for the channel covers being removed from the contract. Dean Gibbs stated that he has prepared a letter of understanding including the two items for both the Ashley Valley Sewer Management Board and Stubbs & Stubbs Construction to sign.

Pay Request #7 Review & Approval:

Dean Gibbs stated he received Stubbs & Stubbs Pay Request #7 in the amount $150,883.28 Dean Gibbs stated he & Steven Meyers representing Bowen Collins & Associates reviewed and approved Pay Request #7 in the amount of $150,883.28. Corey Foley makes the motion to approve Pay Request #7 in the amount of $150,883.28 Randel Mills seconded and the motion passed with affirmative roll call vote by Dave Hatch, Max Haslem, Nolan Jackson and Richard Jolley.

CIB Application Update:

Dean Gibbs stated that he and Richard Jolley met with Michael Mowes representing the CIB to review the Small Grant Application in the amount of $50,000.00, Michael Mowes had some questions and suggestions for the project. Michael Mowes stated the Board would have final approval in a couple of weeks.

Pre-Masterplan Work Update:

Dean Gibbs stated Bowen Collin & Associates, Ashley Valley Water & Sewer Improvement District, Vernal City, Tri-State Surveying and himself met virtually this morning to discuss the surveying for the Masterplan. The agreed upon schedule for the entities to work with Tri-State Engineering to complete the survey work will be:

1st Ashley Valley Water & Sewer Improvement District
2nd Vernal City
3rd Maeser Water Improvement District.

Review Connections & Budget Report:

Dean Gibbs reviewed the Connections and Budget Report. Dean Gibbs stated that a transfer from PTIF account 4793 to our Mountain America Checking account in the amount of $325,000.00 was made to cover the remaining expenses for the Lift Station Project, he stated the amount includes enough funds for the upcoming final payment and retainage for the Lift Station Project. Corey Foley makes the motion to approve the transfer from PTIF account 4793 to Mountain America Checking Account in the amount of $325,000.00, Max Haslem seconded, and the motion passed with affirmative roll call vote by Dave Hatch, Randel Mills, Nolan Jackson and Richard Jolley.

APCO SCADA, HMI, & PLC Update Work:

Dean Gibbs stated APCO scheduled a PLC, SCADA, HMI system update at the treatment facility on July 21st and 22nd.

ULGT Property & Equipment Insurance Audit:

Dean Gibbs stated he was contacted from Lowry & Associates to perform an onsite Insurance Audit for the Utah Local Government Trust, they will be visiting the plant July 22nd, 2026.

Overhead Roll-up Doors at Treatment Plant:

Dean Gibbs stated Overhead doors would be coming to the plant on July 22nd to repair some of the overhead doors and prepare a bid to possibly replace some or all the roll-up bay doors at the facility.

Upcoming Training(s):

Dean Gibbs stated he would like the Board's approval to attend the Tri-State Conference in Las Vegas, NV August 3-7,2026. Nolan Jackson makes the motion to approve attending the Tri-Sate Conference August 3-7,2026, Corey Foley seconded, and the motion passed with affirmative roll call vote by Dave Hatch, Max Haslem, Randel Mills and Richard Jolley. Dean Gibbs stated the RWAU Fall Conference would be held August 31- September 2, 2026 if any Board Members would be interested in attending. Richard Jolley stated he would be attending the RWAU Fall Conference.

<u>Approval of New Vendors:</u>

Dean Gibbs stated no new vendors for the month of July.

Approval of Bills:

Randel Mills makes the motion to approve the monthly bills, Nolan Jackson seconded, and the motion passed with affirmative roll call vote by Dave Hatch, Max Haslem, Corey Foley and Richard Jolley.

Adjourn Meeting:

Corey Foley makes the motion to adjourn, Randel Mills seconded, and the motion carried with an affirmative vote by Nolan Jackson, Dave Hatch, Max Haslem and Richard Jolley the meeting adjourns at 5:58 pm.

[signature]
Richard Jolley: Chairman

Max Haslem
~~Randel Mills: Treasurer~~
Max Haslem - vice Chairman

Date: July 29, 2026
Date Approved: August 18, 2026