



Ashley Valley Sewer Management Board

MINUTES OF THE ASHLEY VALLEY SEWER MANAGEMENT BOARD
MEETING HELD
January 13, 2026

Regular Monthly Meeting

This regularly scheduled meeting was held Tuesday January 13, 2026, at 5:00 p.m. at the Vernal City Offices. Board Members present were Chairman Max Haslem, Richard Jolley, Nolan Jackson, Dave Hatch, Corey Foley and Randel Mills. Employees in attendance were Dean Gibbs and Amiee Peterson.

Chairman, Max Haslem, called the meeting to order at 5:00 p.m.

Approval of December 9, 2025, Monthly Meeting Minutes:

Richard Jolley makes the motion to approve the December 9, 2025 Randel Mills seconded, and the motion passed with affirmative vote by Dave Hatch, Corey Foley, Nolan Jackson and Max Haslem.

Manager's Report:

Sewer Committee Meeting Update:

Bowen Collins Discussion on Sewer Master Plan Update:

Dean Gibbs stated the Sewer Committee met on December 17, 2025 with Bowen Collins & Associates to discuss updating the Sewer Master Plan. Management & staff from Maeser Water, Ashley Valley Water & Sewer, Vernal City, & AVSMB remained after the meeting to discuss whether updating the existing Master Plan, Model, & Mapping through Bowen Collins & Associates or to move forward with a new Master Plan. Each entity felt that there was tremendous benefit to move forward with Bowen Collins & Associates updating the existing Master Plan. Dean Gibbs stated that the staff for Bowen Collins & Associates who completed the original Master Plan in 2009 would be the persons completing the update.

Cost Estimate to update existing Plan, Mapping & Modeling:

Dean Gibbs stated the original 2009 Sewer Master Plan included surveying over 2200 manholes, entering the survey data into GIS for both mapping and modeling of the collection system. Dean Gibbs stated the entities estimated a combined 300 new manholes will need to be surveyed and added to the mapping and modeling as part of the update. Dean Gibbs stated he contacted Jeff Beckman representing Bowen Collins & Associates with the additional manhole count and Jeff estimated the cost would be approximately \$40,000.00 for the surveying and the engineering

45 portion of the Master Plan Update would be in the amount of \$110,000.00 to \$130,000.00
46 depending on the scope of work performed. Dean Gibbs stated the original Master Plan cost in
47 2009 was \$330,000 for reference. Dean Gibbs reviewed different options with the Board for funding
48 of the updating Master plan, one option including applying to the CIB Board for a \$50,000.00 grant
49 for planning. The Board would like Dean Gibbs to contact Candance Powers representing the CIB
50 Impact Board on the \$50,000.00 grant for planning and clarify whether each entity could apply for
51 the grant, and after receiving a response from Candance Powers, contact each entity with the
52 funding options and cost to each entity.

53

54 *Lift Station Rehabilitation Project Update:*

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56 Pay Request: No Pay Request.

57

58 Progress Report: Stubbs & Stubbs removed a steel plate in the road over the manhole, filled in
59 around the manhole lid with cold mix asphalt and hired a sub-contractor for the drywall. Dean
60 Gibbs stated that he has some major concern with how little of progress is being made by Stubbs &
61 Stubbs. The Board expressed concerns that the metal roofing has not been installed, and asked
62 Dean to State their concerns to Stubbs & Stubbs.

63

64 *Truck(s) Replacement Quotes via State of Utah Contract:*

65 Dean Gibbs stated he received a bid from Larry H Miller for two 2025 Ford F150 in the amount of
66 \$56,700 and \$56,900 with reviewing the contract he would suggest ordering 2026 Ford F150 due
67 to different options on the vehicles. Dean Gibbs would like approval to spend up to \$112,000.00 to
68 order the two 2026 Ford F150 trucks. Corey Foley makes a suggestion to acquire pricing from local
69 dealerships for the two new F150s and see if the dealerships can compete with the State of Utah
70 Contract pricing.

71

72 *Trade or Sell the two 2020 Ram 1500s:*

73 Dean Gibbs stated he suggests trading the two 2020 Ram 1500s upon Board Member approval.

74

75 *Purchase or Order Approval:* Richard Jolley makes the motion to approve to spend up to
76 \$112,000.00 on two new F150s and trading the two 2020 Ram 1500s into the dealership, Corey
77 Foley seconded, and the motion passed with affirmative roll call vote by Randel Mills, Nolan
78 Jackson, Dave Hatch and Max Haslem.

79

80 *Accounting Consulting Services Annual Agreement:*

81 Dean Gibbs stated he would like to continue CPA Consulting Services with Brandon Keyes
82 representing Richey May for our accounting consulting services, the accounting consulting services
83 agreement would be in the amount of \$7,250.00. Nolan Jackson makes the motion to continue
84 accounting consulting with Richey May in the amount of \$7,250.00, Randel Mills seconded, and the
85 motion passed with affirmative roll call vote by Corey Foley, Richard Jolley, Dave Hatch, and Max
86 Haslem.

87

88 *Landfill Inspection:*

89 Dean Gibbs stated the landfill inspector for the State of Utah, Brian Watt, visited the plant on
90 December 19, 2025. Dean Gibbs stated he reviewed the process of disposing the bio-solids in the

91 old lagoons with Brian. Dean stated that Brian has some modifications that he would like Dean to
92 make to the disposal process and in the Plan of Operations for the Landfill Permit. Dean stated that
93 the modifications include disking or tilling the bio-solids more frequently into the soil and the need
94 to re-evaluate the landfill closure & post-closure cost estimates that are reported annually.

95

96 *Review 2025 Budget & Connections Reports:*

97 Dean Gibbs reviewed the 2025 Budget & Connections Report.

98

99 *Operations, Maintenance, & Safety Updates:*

100 Dean Gibbs stated the plant re-sampled for the Whole Effluent Toxicity Testing for the 4th quarter of
101 2025 and passed. Dean Gibbs stated the second accelerated test passed but did show some
102 fungus growth again. Dean stated the staff will continue investigating what is causing the fungus
103 growth and would be cleaning the effluent treatment process very thoroughly again.

104

105 *RWAU Annual Conference:*

106 Dean Gibbs stated the RWAU Conference would be held February 23-27, 2026 in St. George,
107 Utah, he stated he would be sending two employees to the RWAU Conference.

108

109 **Approval of New Vendors:**

110 Dean Gibbs stated one new Vendor for the month of January, the new Vendor for the month of
111 January is Richey May formerly WSRP. Richard Jolley makes the motion to approve the new
112 vendor, Richey May formerly WSRP, Nolan Jackson seconded, and the motion passed with
113 affirmative roll call vote by Dave Hatch, Corey Foley, Randel Mills and Max Haslem.

114

115 **Approval of Bills:**

116 Richard Jolley makes the motion to approve the monthly bills, Nolan Jackson seconded, and the
117 motion passed with affirmative roll call vote by Corey Foley, Randel Mills, Dave Hatch and Max
118 Haslem.

119

120 **Adjourn Meeting:**

121 Corey Foley makes the motion to adjourn, Randel Mills seconded, and the motion carried with an
122 affirmative vote by Nolan Jackson, Richard Jolley, Dave Hatch and Max Haslem, the meeting
123 adjourns at 6:00 pm.

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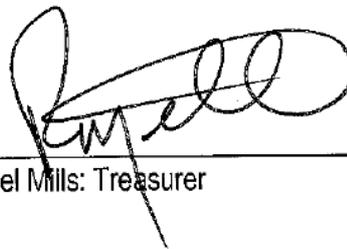


128 Max Haslem: Chairman

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130 Date: January 26, 2026

131 Date Approved: February 10, 2026



Randel Mills: Treasurer