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**AGENDA  
FOR  
ASHLEY VALLEY SEWER MANAGEMENT BOARD  
MEETING**

**Regular Scheduled Meeting  
held at  
Vernal City Office  
Located at 374 E. Main; Vernal, UT  
at 5:00 pm on  
Tuesday, February 10th, 2026**

**Tuesday February 10th, 2026, Regular Monthly Meeting**

Regular Monthly Meeting Called to Order

- 1) Review & Approval of January 13th, 2026 Minutes
- 2) Manager's Report:
  - a) Entity Letters for 2026 Stipend Approval
  - b) Discuss URS Recommendation for Employee Retirement Savings
    - Adopt option for Employees to contribute to URS Roth 401 & Roth 457
    - Discussion on the AVSMB Sponsored Employee 457 Account through Mission Square (Formerly ICMA)
  - c) Sewer Master Plan Update
    - Scope of Work
    - Funding
  - d) Lift Station Rehabilitation Project Update
    - Pay Request
    - Progress Report
    - Pump Removal/Install Proposal (Peak Water Services)
  - e) Truck(s) Purchase
  - f) QuickBooks Upgrade
  - g) Electrical Work by CT Electric
  - h) Review of 2025 Final Budget Report & 2025 Connections Reports
    - 2025 Power Usage Review
  - i) Operations, Maintenance, & Safety Report
    - Flow Metering for Vernal City
    - Annual Biosolids Report
  - j) Upcoming Training
    - Rural Water Conference/Training
    - URS Training
    - WEAU Trainings & Conference

- 3) Approval of New Vendor(s)
    - a) CT Electric
  - 4) Approval of Monthly Bills & Expenses
  - 5) Adjourn Meeting
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