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43 <u>Manager's Report</u>: 44 Sewer Committee M

Sewer Committee Meeting Update:

MINUTES OF THE ASHLEY VALLEY SEWER MANAGEMENT BOARD MEETING HELD April 9, 2024

Regular Monthly Meeting

This regular scheduled meeting was held Tuesday April 9, 2024 at 5:00 p.m. at the Vernal City Office. Board Members present were Chairman Richard Jolley, Randel Mills, Corey Foley, Max Haslem, Boyd Workman and Nolan Jackson. Employees in attendance were Dean Gibbs and Amiee Peterson.

Chairman, Richard Jolley, called the meeting to order at 5:00 p.m.

Approval of 2024 Annual Meeting Minutes:

Boyd Workman makes the motion to approve the March 12, 2024 Annual Meeting Minutes Corey Foley seconded, and the motion passed with affirmative vote by Richard Jolley, Randel Mills, Nolan Jackson and Max Haslem.

Approval of March 12, 2024 Monthly Meeting Minutes:

Corey Foley makes the motion to approve the March 12, 2024 meeting minutes Boyd Workman seconded, and the motion passed with affirmative vote by Nolan Jackson, Randel Mills, Max Haslem and Richard Jolley.

Trout Unlimited (Brush Creek Property Right-of-way):

Dean Gibbs stated Jordan Dimick representing Trout Unlimited sent the Brush Creek Property right-of-way via e mail to review. Dean Gibbs stated the right-of-way is signed and filed between the Simplot Phosphate mining company and Trout Unlimited. Dean Gibbs stated as reviewing the right-of-way, he highlighted paragraph 4 and would recommend the right-of-way should not be transferrable to another party if Trout Unlimited is no longer involved or the use of the land being accessed is sold or no longer used for recreational fishing access. Dean Gibbs also stated that in paragraph 11 he would recommend the addition of blocking off the access to the old bridge across Brush Creek be added for safety concerns. Richard Jolley recommended that Jordan Dimick representing Trout Unlimited have all changes discussed reviewed by the attorney representing Trout Unlimited and add them to the agreement. Boyd Workman makes the motion to approve the right-of-way agreement with the changes discussed added to the agreement, Corey Foley seconded and the motion passed with affirmative vote by Max Haslem, Randel Mills, Nolan Jackson and Richard Jolley.

Dean Gibbs stated the sewer committee met and discussed postponing the cleaning of the joint owned lines until the road construction project along 500 North is completed. Dean Gibbs stated he expected the lines to be cleaned in August or September. Dean Gibbs stated the Steering Committee discussed and agreed that the next step in finding and eliminating inflow & infiltration would be to use a system like the ultrasonic itracker from JH Borden or a similar approach from another contractor. Dean Gibbs stated the steering committee will gather more information over the next few months and will possibly be putting together an RFQ of contracted services for an Inflow & Infiltration monitoring project. Dean Gibbs stated that the committee also discussed future capital projects and each entity's preferred approach to increasing rates to cover these project costs.

Entity Feedback on Capital Savings & Future Rates:

Dean Gibbs requested some feedback from the Board regarding the Capital Savings Worksheet and User Rate Plan. The Board recommended that the approach of smaller rate increases every 1-2 years is preferred over the approach of larger more significant increases every 3-5 years. Dean Gibbs stated he would prepare a 5–7 year Capital Savings Worksheet & Rate Plan using the Board's recommended approach for the Board to review at the next meeting in May.

Weed Spraying Bid(s):

 Dean Gibbs stated he contacted a couple local weed spraying contractors to give bids for several upcoming projects at the Treatment Plant & at the Winter Storage Dam. Dean stated he only received bids back from Home Turf Lawn Care Professionals, Inc. Dean stated the project bids included spraying the 3 acres of gravel areas around the Treatment Facility with a weedkiller and an annual pre-emergent blend for \$900, spraying the 2 acres of lawn with a broadleaf killer, pre-emergent, and fertilizer blend for \$1250 and spraying 14 acres of sagebrush and rabbit brush with a strong dosed brush killer at the winter storage dam for \$15,200. Dean Gibbs stated that although the Winter Storage Dam is not in use that the Board is responsible to keep the dam clear of brush to meet the State of Utah inspection requirements. Dean Gibbs stated since the brush is so well established on the Dam that it may take another treatment in the Fall to get a good kill and then maintenance spot spraying should only be needed every 2-3 years. Dean Gibbs stated the total cost of the projects will be \$17,350.00 and he approved the bids for Home Turf Lawn Care Professionals, inc. to complete the projects.

Crack Seal Bid for Sludge Drying/Composting Pad:

Dean Gibbs stated he contacted Eckles Paving for a crack seal bid for the sludge drying/composting pad and has not received the estimate at this time.

Review Connections & Budget Report:

Dean Gibbs reviewed the updated Connections & Budget Report for 2024.

Operations, Maintenance & Safety Update:

Dean Gibbs stated he ordered two AED machines for the Managers Vehicle and the On-call Vehicle. Dean Gibbs stated the plant staff completed the sampling and delivery of the W.E.T testing for the 1st and 2nd quarters. Dean stated the plant passed the 1st quarter testing and is awaiting the 2nd quarter results. Dean stated that the Tri-County Health Department and Board of Health is scheduled on May 2, 2024 for a tour of the plant.

WEAU Conference & Training:

Dean Gibbs stated the WEAU Conference would be held April 22-26, 2024 in St. George, UT and that he and Mike Dofelmire would be attending the conference.

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97	Approval of New Vendors:
98	Dean Gibbs stated no New Vendors for the Month of April.
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101	Approval of Bills:
102	Boyd Workman makes the motion to approve the monthly bills, Corey Foley seconded, and the
103	motion passed with affirmative roll call vote by Nolan Jackson, Max Haslem, Randel Mills and
104	Richard Jolley.
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107	Adjourn Meeting:
108	Corey Foley makes the motion to adjourn, Randel Mills seconded, and the motion carried with an
109	affirmative vote by Max Haslem, Nolan Jackson, Boyd Workman and Richard Jolley and the
110	meeting adjourns at 6:15 pm.
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114	Richard Jolley: Chairman Randel Mills: Treasurer
115	Richard Jolley: Chairman Randel Mills Treasurer
116	D-to: April 20, 2024
117	Date: April 29, 2024
118	Date Approved: May 14, 2024