



## Ashley Valley Sewer Management Board

Public Hearing: CIB Small Planning Grant Application  
MINUTES OF THE ASHLEY VALLEY SEWER MANAGEMENT BOARD  
PUBLIC HEARING HELD  
April 14, 2026

### **Public Hearing for CIB Small Planning Grant Application**

This Public Hearing to submit a CIB Small Planning Grant Application for the Sewer Master Plan & Model project was held Tuesday April 14, 2026, at 5:00 p.m. at the Vernal City Offices. Board Members present were Chairman Richard Jolley, Nolan Jackson, Dave Hatch, Corey Foley, Max Haslem and Randel Mills. Employees in attendance were Dean Gibbs and Amiee Peterson. No Public in Attendance.

Chairman, Richard Jolley, called the meeting to order at 5:00 p.m.

#### **Public Hearing Called to Order:**

Richard Jolley called the CIB Small Planning Grant Application Public Hearing to order at 5:00 p.m.

#### **Manager's Presentation of the Small Planning Grant Application:**

##### *Project Nature & Need:*

Dean Gibbs stated The Ashley Valley Sewer Management Board along with its member entities (Vernal City, Ashley Valley Water & Sewer Improvement District, Maeser Water Improvement District) completed a system wide Sewer Master Plan in 2009 which included Mapping, Flow Studies & a Collection System Model back in 2009. Dean stated this was over 16 years ago. Dean stated that major growth, development and system expansion has happened since 2009 leading to the need to update the Master Plan & Model. Dean stated many other changes have taken place also within the collection system including infiltration & inflow repairs, pipe capacity improvements, lift station improvements, and the redirection of sewer lines. Many of completed improvements & repairs were identified in the 2009 Master Plan as needed improvements. Dean Gibbs stated that a lot of information and data will be used from the 2009 Masterplan which will save on the overall costs of the Masterplan update and will help in the calibration process of the system model. The Masterplan & Model will provide the Ashley Valley Sewer Management Board and the member entities with the information and guidance to make accurate and educated decisions regarding the current and future needs within the sewer collection system and their service boundaries.

##### *Scope of Work:*

Dean Gibbs stated that the Ashley Valley Sewer Management Board has worked with Bowen Collins & Associates from Draper, UT to provide the Scope of Services/Work for the Masterplan &

44 Model Project. Dean Gibbs reviewed each Task listed below in the proposed Scope of  
45 Services/Work for the Master Plan & Model project.  
46 Task 1: Develop the GIS Mapping and computer model of existing sewer system.  
47 Task 2: Develop system evaluation criteria.  
48 Task 3: Simulate existing system operation under current land use condition.  
49 Task 4: Simulate existing system operation under projected future conditions.  
50 Task 5: Evaluate alternative improvements to resolve system deficiencies.  
51 Task 6: Develop capital improvement plan.  
52 Task 7: Prepare Master Plan report.  
53 Task 8: Project management/progress and coordination meetings.

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55 Dean Gibbs stated that Bowen Collins & Associates feels this project can be completed by January  
56 of 2027 if the milestones are reached as identified in the proposed schedule below. The schedule  
57 is based upon timely approval of CIB funding and a Notice to Proceed by August 1<sup>st</sup>, 2026.

58 **Proposed Project Schedule:**

- 59 • Notice to Proceed August 1<sup>st</sup>, 2026
- 60 • Model Geometry Updates August 2026
- 61 • Model Calibration-August 2026-September 2026
- 62 • Future Model Simulation October 2026
- 63 • Capital Improvement Plans November 2026
- 64 • Draft Masterplan Update December 2026
- 65 • Final Masterplan January 2027

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68 ***Estimated Cost & Funding Sources:***

69 Dean Gibbs stated the estimated cost for funding for the project would be \$108,214.00. Dean  
70 Gibbs stated the proposed project funding includes \$58,214.00 from the Ashley Valley Sewer  
71 Management Board and \$50,000.00 by the CIB Small Planning Grant.

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74 ***Impact on Current Users & Fees (None):***

75 Dean Gibbs stated no additional fee increase or impacts will be assessed to fund the Masterplan &  
76 Model Project.

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78 ***Application Date & Deadlines:***

79 Dean Gibbs stated the CIB Small Planning Grant application will be provided to both the Uintah  
80 Basin Association of Governments and the Utah Division of Water Quality by May 1, 2026, for  
81 review and comment. Once the review is completed by both entities, the CIB Small Planning Grant  
82 application for the Ashley Valley Sewer Management Board will be submitted to the CIB on or  
83 before the June 1st, 2026, deadline.

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85 **Board Discussion on Manager's Presentation:**

86 The Board stated that this project is very much needed and the Master Plan is well overdue to be  
87 updated. The Board thanked Dean Gibbs for his work and his presentation of the project. The  
88 Board had no further comment or discussion regarding the project.

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90 **Open Public Comment/Discussion:**

91 Chairman Jolley opened the hearing for public comment & discussion regarding the proposed  
92 project and application. Chairman Jolley noted no public in attendance and no public comment  
93 made.

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95 **Close Public Comment:**

96 Chairman Jolley closed the public comment period.

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98 **Board Motion to submit the CIB Small Planning Grant Application:**

99 *Resolution 04122026-1:*

100 Corey Foley makes the motion to approve resolution 04122026-1 for the CIB Small Grant  
101 Application for the Sewer Master Plan & Model project in the amount of \$50,000.00, Max Haslem  
102 seconded and the motion approved with roll call vote by Randel Mills, Nolan Jackson, Dave Hatch  
103 and Richard Jolley.

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105 **Adjourn Public Hearing Meeting:**

106 Nolan Jackson makes the motion to adjourn, Randel Mills seconded, and the motion carried with  
107 an affirmative vote by Dave Hatch, Corey Foley, Max Haslem and Richard Jolley, the public  
108 hearing adjourns at 5:20 pm.

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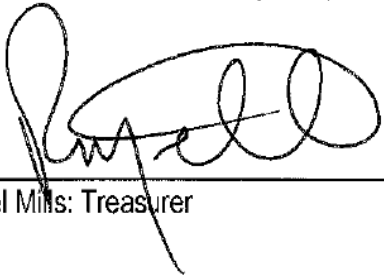
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Richard Jolley: Chairman



Randel Mills: Treasurer

Date: April 21, 2026

Date Approved: May 12, 2026